

You Are Invited to a Repeat of an Excellent Free Resume Writing Workshop!

Who: Stillwater Employees Impacted by Recent Reduction in Force

What: Your Only January Opportunity to Attend a Free *Resume Writing and Employment Interview Workshop*

When: Wednesday, January 7, 2009 at 9:00 a.m.

Where: Palladium Lodge, Big Timber

Why: Another Opportunity to Create or Freshen Your Resume

If you didn't attend the free resume writing workshop that was held in early December, you have one opportunity in January to learn from the experts. On **Wednesday, January 7** the free workshop will be repeated at the Palladium Lodge in Big Timber.

You must phone 406-932-5514 by January 5 to reserve your slot in the event, as we will need a headcount to determine the number of staff from our area Job Service Workforce Centers that will facilitate the workshop.

As in December, the purpose of the workshop is to help you prepare a resume for a successful job search, as well as to obtain some good interviewing tips. The workshop will run from 9:00 a.m. – 12:00 Noon. Our staff of experts from the Job Service will be also on hand to assist you from 1:00 p.m. - 3:30 p.m. that afternoon.

Please bring with you an Employment Summary (see reverse) and/or Current Resume (electronic version if you have one) and List of References. You are more than welcome to bring your spouse/significant other to the workshop.

We'll have everything you need to create a quality resume – computers, blank resume templates, resume paper and the works. Plus, we'll offer you the most current tips on interviewing.

We hope you will be able to attend this repeat of an excellent workshop. **Again, you must phone 406-932-5514 by January 5, 2009 to reserve your spot in the workshop.**